



ASHILL
PARISH COUNCIL
Serving Ashill and Surrounding Hamlets

ASHILL, HASTINGS, KENNY, RAPPS, SOUTHTOWN, STEWLEY,
WINDMILL HILL & WOOD

www.ashillpc.org.uk

Parish Council Meeting Agenda

Councillors are hereby summoned, and members of the public are invited, to attend a meeting of the Parish Council to be held in the **Ashill Village Hall** on **Monday 3 July 2023 at 7.30pm** for the purposes detailed in the following

1. Apologies

- a) To receive & note any other apologies with reasons for absence.

2. Casual Vacancy - to note the Parish Council has one remaining Casual Vacancy to be filled by co-option.

3. Chairmans' Opening Statement

4. Public Participation

- To welcome members of the public who are invited to make representations & ask questions either in respect of any matter on this agenda or any matter affecting the Parish;
- To welcome & receive reports from County Cllr Sue Osborne (subject to their availability).

5. Declarations of Interests / Dispensation Requests - to receive any declarations of interest by members in respect of items on this agenda; & to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

6. Minutes – to approve the minutes of the meeting of the Parish Council held on 15 May 2023 (*attached*).

7. Planning

- a) To note that no planning applications have been received since the previous council meeting

8. Playing Field

- a) Cllr Fry to present an inspection report for June 2023;
- b) Cllr Fry to give update on relocation of outdoor table tennis table from school to playing field
- c) Cllr Varney to introduce the discussion on playing field sponsorship / advertising.
- d) Clerk to confirm receipt of £2000 grant for MUGA works.
- e) To receive for consideration any other matters regarding the Playing Field.

9. Highways / Footpaths

- a) Clerk to give update on traffic survey conducted on Windmill Hill lane (communication from Somerset Highways attached).
- b) Cllr Fry to update on footpath issues behind Ashton Close and stile removal from churchyard towards windmill hill.
- c) Cllr Crouch to give an update on handrail installation at end of footpath behind Ashton Close.
- d) To receive for consideration any other matters regarding Highways / Footpaths.

10. Health / Environment / Parish Assets

- a) Cllr Fry to update on book exchange in bus shelter(s);
- b) Cllr Harvey to give an update on notice board replacement at Southtown and also Perspex replacement for village notice board.
- c) To receive for consideration any other matters regarding Health / Environment / Parish Assets.



11. Village Hall

- a) Mr P Lang to provide an update on the Village Hall roof replacement works.
- b) To receive for consideration any other matters regarding the Village Hall.

12. Church

- a) Cllr Pyle to report any matters regarding the Church
- b) To receive for consideration any other matters regarding the Church.

13. Communication and processes

- a) Cllr Harvey to give update on the recent Local Community Network (LCN) meeting held on 15th June 2023.
- b) Cllr Varney to give update on website home page revisions
- c) To receive for consideration any other matters regarding communication.

14. Finance

- i) To receive for consideration for June 2023 Finance Report (*to follow*);
- ii) To confirm removal of B. Able from bank account signatories
- iii) To confirm application for Cllr Fry and Cllr Varney to have online banking access. Clerk to also be granted online banking access with delegated authority.
- iv) Appointment of non-bank signatory councillor to perform quarterly review of bank statements and reconciliation spreadsheet with invoices to ensure alignment.
- v) To confirm the 2022/23 AGAR Certificate of Exemption was submitted on 09Jun23.
- vi) To confirm APC has instructed Astria Precision Payroll as their ongoing payroll provider (attachment - letter of engagement).
- vii) To approve the following payments:

Cost description	Total Value	VAT	Date Paid	Invoice Reference
Churchyard Gatepost replacement - Montague Countryside Services	£150.00	25.00		INV-188 (Payment due 06Jul23)
Payroll Services – Astria Precision Payroll	£60.00	10.00	23Jun23	INV-33799 (Payment due 26Jun23)
Royal Mail – Letter postage to Clarks Foundation	£2.60		09Jun23	WP-1712-7690-240

15. Items for consideration for a future agenda

- Updated standing orders (using most recent NALC model)
- Updated financial regulations (using most recent NALC model).
- Defibrillator replacement funding strategy
- Review of bank account signatories

16. Next Meeting – to confirm the next meeting is to be held on 4th September 2023.

C Ball
Clerk to the Council
27th June 2023

Attachments to be shared electronically:

- Email from Rebecca Vaughn regarding outcome of traffic survey on Windmill Hill Lane.
- Letter of engagement from Astria Payroll
- APC meeting minutes from 15th May 2023
- Finance report to end of June 2023 (to follow)



ASHILL
PARISH COUNCIL
Serving Ashill and Surrounding Hamlets

ASHILL, HASTINGS, KENNY, RAPPS, SOUTHTOWN, STEWLEY,
WINDMILL HILL & WOOD

www.ashillpc.org.uk

- Invoices for Gate post installation (INV-188) and Astria Precision Payroll (INV-33799)