



ASHILL
PARISH COUNCIL
Serving Ashill and Surrounding Hamlets

ASHILL, HASTINGS, KENNY, RAPPS, SOUTHTOWN, STEWLEY,
WINDMILL HILL & WOOD

www.ashillpc.org.uk

Parish Council Meeting Agenda

Councillors are hereby summoned, and members of the public are invited, to attend a meeting of the Parish Council to be held in the **Ashill Village Hall** on **Monday 6th November 2023** at **7.30pm** for the purposes detailed in the following

1. Apologies

- a) To receive & note apologies with reasons for absence.

2. Casual Vacancy

- to note the Parish Council has one remaining Casual Vacancy to be filled by co-option. To consider any application and accept with a show of hands, if appropriate.

3. Chairmans' Opening Statement

4. Public Participation

- To welcome members of the public who are invited to make representations & ask questions either in respect of any matter on this agenda or any matter affecting the Parish;
- To welcome & receive reports from Unitary Councillors (subject to their availability).

5. Declarations of Interests / Dispensation Requests

- to receive any declarations of interest by members in respect of items on this agenda; & to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

6. Minutes

– to approve the minutes of the meeting of the Parish Council held on Monday 4th September 2023 (*attached*).

7. Planning

- a) To note the attached planning applications / notifications received since the last meeting.
- b) To receive planning decision notices from Somerset Council (*attached*).

8. Playing Field

- a) To receive the inspection report for the playing field for September 2023.
- b) Cllr Fry to give a verbal report regarding installation of the replacement handrail and deterioration of the tennis court surface.
- c) To receive for consideration any other matters regarding the Playing Field.

9. Highways / Footpaths

- a) Cllr Varney to give an update on the A358 dualling project.
- b) To receive for consideration any other matters regarding Highways / Footpaths.

10. Health / Environment / Parish Assets

- a) Cllr Harvey to give an update on notice board replacement at Southtown and also Perspex replacement for village notice board.
- b) To receive for consideration any other matters regarding Health / Environment / Parish Assets.

11. Village Hall

- a) To consider the quotation of £910 including VAT, from Somerset Council for Building Regulation fees towards a full plan submission for the roof of the village hall.
- b) To receive for consideration any other matters regarding the Village Hall.



12. Church

- a) Cllr Pyle to report any matters regarding the Church
- b) To receive for consideration any other matters regarding the Church.

13. Communication and processes

- a) Upcoming LCN meeting on Wednesday 15th November 2023 at 7pm.
- b) Community Review Project. To consider if Ashill PC wish to apply.
- c) To consider a request from Citizens Advice for grant funding.
- d) Conserving Biodiversity Policy – for information
- e) To consider adopting an Action Status Report for each meeting.
- f) To receive for consideration any other matters regarding communication / processes.

14. Finance

- i) To receive the 1st draft of the budget for 2024 25
- ii) To receive the finance report for October 2023
- iii) To approve a direct debit payment to the ICO for £35.00 annually.
- iv) Cllr Fry and Cllr Varney to give update on online banking status and to consider moving banks if appropriate.
- v) To approve the following payments:

Cost description	Total Value	VAT	Date Paid	Invoice Reference
Information Commissioners Office annual subscription via direct debit	£35.00	-		
Astria Precision Payroll – re-declaration of compliance	£25.00	£5.00	27/10//23	Invoice no: 34861
TEEC – Web hosting	£176.00	£35.20		Invoice no: 4659

15. Items for consideration for a future agenda

- Update to standing orders (using most recent NALC model)
- Update to financial regulations (using most recent NALC model).
- Defibrillator replacement funding strategy
- Council 'mission statement' for landing page of website
- Review of bank account signatories

16. Next Meeting – to confirm the next meeting is to be held on 8th January 2024.

Laura Gowers
Clerk to the Council
31st October 2023



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Attachments to be shared electronically:

- APC meeting minutes from Monday 4th September 2023
- Finance report to end of October 2023 (to follow)
- 1st Draft of the 2024 25 budget (to follow)
- Invoices for:
 - Astria Precision Payroll - £30.00
 - TEEC Ltd – Web hosting - £211.20
- List of planning applications, notifications and decision notices. I would encourage all Councillors to access documents on the Somerset Council Planning Portal: [Simple Search \(southsomerset.gov.uk\)](https://www.southsomerset.gov.uk)
- The quote from Somerset Council for Building Control fees of £910 incl VAT.
- Information regarding the Community Review Project run by the Community Council for Somerset.
- Information regarding the Conserving Biodiversity policy.
- Request from Citizens Advice for grant funding.
- Template Action Status Report