



**ASHILL**  
**PARISH COUNCIL**  
*Serving Ashill and Surrounding Hamlets*

ASHILL, HASTINGS, KENNY, RAPPS, SOUTHTOWN, STEWLEY,  
WINDMILL HILL & WOOD

[www.ashillpc.org.uk](http://www.ashillpc.org.uk)

## Parish Council Meeting Agenda

Councillors are hereby summoned, and members of the public are invited, to attend a meeting of the Parish Council to be held in the **Ashill Village Hall** on **Monday 23 January 2023 at 7.30pm** for the purposes detailed in the following

### 1. Apologies

- a) To receive & note any other apologies with reasons for absence.

### 2. Casual Vacancy - to note the Parish Council has one remaining Casual Vacancy to be filled by co-option.

### 3. Chairmans' Opening Statement

### 4. Public Participation

- To welcome members of the public who are invited to make representations & ask questions either in respect of any matter on this agenda or any matter affecting the Parish;
  - a. Clerk was contacted by a member of the public wishing to understand the relevance of the stone structures visible in the field from the A358. Clerk to revert with any information councillors may have.
  - b. Cllr Crocker contacted by a member of the public with regard to near misses with fast moving traffic on the narrow lane around Ashill. (See attached letter).
- To welcome & receive reports from County Cllr Sue Osborne & District Cllr Ray Buckler subject to their availability.

### 5. Declarations of Interests / Dispensation Requests - to receive any declarations of interest by members in respect of items on this agenda; & to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

### 6. Minutes – to approve the minutes of the meeting of the Parish Council held on 7 November 2022 (*attached*).

### 7. Planning

- i) To note the following planning applications have been submitted to SSDC since the last meeting:

Application No.	22/02806/FUL
Proposal	Change of use of stables and barn to ancillary use in connection with existing dwelling and the erection of a car port
Location	Southtown Farm Thickthorn Lane Ashill Ilminster Somerset TA19 9LS
Status:	No comments received from APC councillors. Awaiting Decision



Application No.	22/03098/HOU
Proposal	Erection of single storey extensions to front and side of dwelling
Location	Hatchers Pond Radigan Lane Ashill Ilminster Somerset TA19 9NL
Status:	No comments received from APC councillors. Awaiting Decision

Application No.	22/03136/FUL
Proposal	Erection of Replacement Dwelling
Location	The Lilacs Stewley Lane Ashill Ilminster Somerset TA19 9NJ
Status:	No comments received from APC councillors. Awaiting Decision

#### 8. Playing Field

- a) Cllr Fry to present an inspection report for January 2023;
- b) Cllr Fry to report on any actions taken since the last meeting of the Parish Council & further proposed objectives;
- c) Clerk to report with regard to installation of smart meter (25<sup>th</sup> January 2023);
- d) To receive for consideration any other matters regarding the Playing Field.

#### 9. Highways / Footpaths

- a) To note the outcome of the National Highways Community Forum Event held on 19 October 2022 for the A358 Taunton to Southfields Dualling Scheme (*circulated*);
- b) Cllr Fry to update on meeting with Sam Jackson (Footpath Warden for Ashill) held on 30<sup>th</sup> November 2022.
  - To receive consideration for a handrail installation on the footpath behind Ashton
  - To receive consideration for tarmac on the pathway behind Ashton Close
- a) To receive for consideration any other matters regarding Highways / Footpaths.

#### 10. Health / Environment / Parish Assets

- a) Cllr Fry to report on Parish Defibrillator Training session held on 20<sup>th</sup> January 2023;
- b) Cllr Varney and Clerk to give feedback on warm hubs.
- c) To receive consideration for the proposal from Char.gy for no-cost installation of EV charging points on lamp posts in Ashill Village (see attachment).
- d) To receive for consideration any matters regarding the Millennium Pond;
- e) Cllr Fry to update on book exchange in bus shelter(s);
- f) To receive for consideration any other matters regarding Health / Environment / Parish Assets.

#### 11. Village Hall

- a) Cllr Varney to provide feedback on discussion with Mr P Lang with regard to Village Hall roof replacement funding.
- b) To receive for consideration any other matters regarding the Village Hall.



## 12. Church

- a) Cllr Pyle to report any matters regarding the Church
- b) To give consideration to the quote from Arb resolutions regards church yard maintenance for the yew trees and hedges (attached).
- c) To receive for consideration any other matters regarding the Church.

## 13. Communication

- a) Cllr Harvey to update with regard to the notice board upgrade;
- b) Clerk to update on migration of the current Parish Council website to a new provider (TEEC);
- c) Clerk has received some 'Do not knock' door stickers that are available to the community. Council to consider how to distribute stickers
- d) Cllr Varney to give update on projector and screen for use at parish council meetings.
- e) Clerk to give update on Local Community Network (LCN)
- f) To introduce a discussion with regard to arranging a Parish Social Meeting;
- g) To receive for consideration any other matters regarding communication.

## 14. Finance

- i) To receive for consideration December 2022 Payments / Receipts Report (*attached*);
- ii) To receive consideration for the 2023 / 24 Precept form and budget.
- iii) To receive consideration for use of the APC business account (0.8% AER) and moving lottery grant (£6600) to this account until required.
- iv) To approve the following payments:

• Clerk Salary (C Ball) – November to December 2022	£367.49
• Playing Field Electricity Standing Order ( <i>paid</i> )	£ 21.00
• Mr P Lang – Christmas Light Batteries (attached)	£ 20.00
• Mr P Lang – Christmas Lights (attached)	£ 19.49
• Minchinhampton Christmas Trees (attached)	£ 42.00

## 15. Staffing / Training

- a) Clerk to confirm attendance for the following training sessions:
  - The Code of Conduct Explained for Officers – 1<sup>st</sup> March 2023 (£25.00)
  - The Essential Clerk - Part 1: Powers & Duties – 16<sup>th</sup> January 2023 (£30.00)
  - The Essential Clerk - Part 3: Finance & Audit – 30<sup>th</sup> January 2023 (£30.00)
  - VAT for unregistered councils (VAT126) – 30<sup>th</sup> March 2023 (£30.00)
  - Preparing for Audit – 8<sup>th</sup> March 2023 (£25.00)



b) Councillor training sessions booked:

<b>Councillor:</b>	<b>Event Name / Date:</b>
Phil Varney	Roles & Responsibilities - Councillor Essentials Training Part 1 – 30 <sup>th</sup> January 2023
Phil Varney	Finance & Governance - Councillor Essentials Training Part 2 – 6 <sup>th</sup> February 2023
Neil Harvey	Roles & Responsibilities - Councillor Essentials Training Part 1 – 20 <sup>th</sup> January 2023
Neil Harvey	Finance & Governance - Councillor Essentials Training Part 2 – 27 <sup>th</sup> January 2023
Rosanne Fry	Roles & Responsibilities - Councillor Essentials Training Part 1 – 20 <sup>th</sup> January 2023
Jason Crocker	Roles & Responsibilities - Councillor Essentials Training Part 1 – 30 <sup>th</sup> January 2023

**16. Items for consideration for a future agenda**

- Meeting schedule for June 2023 to May 2024
- Defibrillator replacement funding strategy
- Future of Ashill Playing Field Bank Account
- Acceptance of Local Government Authority (LGA) code of conduct.

**17. Next Meeting** – to confirm the next meeting is to be held on 6<sup>th</sup> March 2023.

*C Ball*

**Clerk to the Council**  
16 January 2023

**Attachments to be shared electronically:**

- Letter from Parish member regarding traffic issues on Windmill Hill Lane
- APC meeting minutes from 7<sup>th</sup> November 2022
- Arb resolutions quote for church yard maintenance
- Char.gy information for EV charger installation
- Finance report to December 2022
- Precept form 2023/24
- Budget 2023/24
- Expenses receipts (Mr P Lang and Minchinhampton Christmas Trees)